

Purpose of the Project Manager's Job:

- Co-ordinates realization of air blast machines production (internal assembly at Norican site in Příbram and dismantling interventions) to achieve the defined objectives.
- Strives to optimize production processes, knowledge transfer and ensures the optimal use of resources to improve productivity.
- Reports project status, escalate issues promptly, and monitor costs.
- Fosters strong customer relationships and oversee administrative tasks.

Job Responsibilities:

- Manage air blast project within given budget, time schedule and quality expectation. Co-ordinating all parties involved to contribute (engineering documentation up to machine delivery at customer site). Triggering planning activities toward project schedule based on request from Technology Center and maintaining all needed project documentation including reporting on project financial results.
- Daily interaction with Project Managers (technology center based in France). Ensuring seamless communication with Příbram colleagues.
- Co-ordinate knowledge transfer needed for machines production between Norican Příbram and Technology Center in France. Leading cross-department team to secure knowledge transfer is properly documented and reviewed according to expectation.
- Close cooperation with Quality department to seek adherence to all quality standards are properly kept and all needed quality reports, protocols are completed. Cooperates on Quality claims.
- Close cooperation with the assembly manager (foreman) to secure that all planned capacity for given project are handled by competent and well-trained workers and they are provided at right time for agreed period. Co-operate closely with technical preparation department that all key assembly/electrical jobs are covered by working instructions.
- Monitor material deliveries and provide feedback to Procurement department to speed up delivery if necessary.
- Supervise implementation of engineering changes and provide feedback to technical preparation department if technological support is needed.

Key Characteristics:

- Proactive in identifying all deviations and co-ordinating all rectification action.
- Advance product knowledge which is continuously build via training program and personal participation during machine testing procedures/commissioning done in our Norican Příbram.
- Advance know-how in reading and understanding engineering drawings, electric and pneu schemes and documentation.
- Min. 5 years in project management or in a similar role
- Fluent in Czech, English (French would be an advantage)

- Proficient in MS Office, especially Excel; MS Project skills a plus.
- Strong communication, customer focus, authority, foresight, and empathy.
- Ability and experience to handle projects with complex network of stakeholders, technical, and commercial issues.